

CITY OF WHITE PLAINS DEPARTMENT OF PUBLIC SAFETY
SPECIAL EVENTS PERMIT (Page 1 of 2)

PLEASE PRINT CLEARLY

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Name of Event: _____ Application Date: _____

PERMITTEE INFORMATION

Name: _____ Phone Number(s): _____ Fax: _____

Address: _____ City, State, Zip: _____

EVENT INFORMATION

Event Date: _____ Start Time: _____ Finish Time: _____

Location: _____

Description of Event: _____

Diagram Required (Attached): Yes: No: Other Permits Required: Yes: No:

*****APPLICATIONS SHOULD BE SUBMITTED AT LEAST 10 DAYS PRIOR TO EVENT.*****
APPLICATIONS SUBMITTED LESS THAN 10 DAYS PRIOR MUST BE SUBMITTED TO A POLICE SUPERVISOR FOR SPECIAL CONSIDERATION.

***** DISCLAIMER *****

SEE PAGE 2 FOR THE HOLD HARMLESS AND INDEMNIFICATION AGREEMENT AND THE INSURANCE REQUIREMENTS

THE CITY OF WHITE PLAINS DISCLAIMS ANY LIABILITY FOR INJURY OR PROPERTY DAMAGE ARISING OUT OF OR INCIDENTAL TO THE ACTIVITIES OF THIS EVENT. IF THIS APPLICATION IS SUBMITTED FOR A RECURRING EVENT, FAILURE TO ABIDE BY THE TERMS OF THIS PERMIT WILL RESULT IN REVOCATION OF ALL FUTURE DATES.

*****City of White Plains Noise Ordinance Section 3-4-4 (Prohibitions)*****

No person shall operate any sound-reproduction device in such a manner as to be distinctly audible to persons with normal hearing at a distance of fifty (50) feet from the source or location of the noise between the hours of 10:00 p.m. and 9:00 a.m. on any day of the week.

POLICE USE ONLY
PUBLIC SAFETY REQUIREMENTS / RESTRICTIONS

- | | |
|--|--|
| 1. <input type="checkbox"/> Limited to city sidewalks
2. <input type="checkbox"/> Sticks, poles prohibited
3. <input type="checkbox"/> Loudspeaker / amplification equipment prohibited
4. <input type="checkbox"/> Police necessary OT <input type="checkbox"/> SC <input type="checkbox"/> MC <input type="checkbox"/>
5. <input type="checkbox"/> Blocking driveway / entrances prohibited
6. <input type="checkbox"/> Theatrical Effects / Pyrotechnics | 7. <input type="checkbox"/> Area to be policed by applicant (explain)
8. <input type="checkbox"/> Use of streets prohibited
9. <input type="checkbox"/> Barricades needed
10. <input type="checkbox"/> Blocking sidewalk prohibited
11. <input type="checkbox"/> Solicitations limited to 8 p.m.
12. <input type="checkbox"/> Other (Please Explain): _____ |
|--|--|

ROUTING INFORMATION

- | | |
|--|--|
| <input type="checkbox"/> Police Chief
<input type="checkbox"/> OPS Commander
<input type="checkbox"/> Traffic Unit
<input type="checkbox"/> Tour Commander
<input type="checkbox"/> Fire Bureau
<input type="checkbox"/> Mayor's Office 422-1395
<input type="checkbox"/> Building Department 422-1471 | <input type="checkbox"/> Law Department (914) 422-1231
<input type="checkbox"/> Parking Department (914) 422-1274
<input type="checkbox"/> Parks & Recreation (914) 422-1250
<input type="checkbox"/> Westchester County PD (914) 864-7741
<input type="checkbox"/> Finance / Risk Management (914) 422-1418
<input type="checkbox"/> Department of Public Works (914) 422-1206
<input type="checkbox"/> Other (Please Explain): _____ |
|--|--|

APPLICATION APPROVED: DENIED:

***PERMITTEE'S SIGNATURE*:**

 COMMISSIONER OF PUBLIC SAFETY

 PERMITTEE _____
 DATE

CITY OF WHITE PLAINS
DEPARTMENT OF PUBLIC SAFETY

SPECIAL EVENTS PERMIT (Page 2 Of 2)

INSURANCE REQUIREMENTS FOR SPECIAL EVENTS PERMITS

The permittee shall provide to the City of White Plains a Certificate(s) of Insurance for policies which must be in effect and continued so during the term of the event, in not less that the following amounts, with the City of White Plains, the White Plains Urban Renewal Agency and their respective officers, officials, employees, servants, agents as additional insured.

Commercial General Liability, each occurrence	-	\$1,000,000
Automobile Liability, combined single limit	-	\$1,000,000
NYS Workers' Compensation and Employees Liability	-	Statutory
NYS Disability	-	Statutory

Said Certificate(s) to provide for at least 30 day notice to the City of White Plains, prior to cancellation.

In addition, permittee shall execute the attached Hold Harmless and Indemnification agreement and return it with the proper Insurance Certificate(s). The form and content of the policies and agreement shall be subject to the approval of the City of White Plains.

The permittee shall include all subcontractors as insured's under its policies or shall obtain separate certificates and endorsements for each subcontractor.

**** PLEASE READ AND SIGN ****

***** HOLD HARMLESS AND INDEMNIFICATION AGREEMENT - SPECIAL EVENTS PERMIT *****

The permittee shall save, keep, indemnify and hold harmless the City of White Plains, the White Plains Urban Renewal Agency and their respective officers, officials, employees, servants, agents and volunteers from and against all liability injury, loss or damage, costs or expenses in law or in equity that may at any time arise directly or indirectly by reason of or in course of performing work or on producing the event which may be occasioned by any willful or negligent act or omission of the permittee, any of the permittee's employees, volunteers or any subcontractor. The foregoing provisions shall not be construed to cause the permittee to indemnify the City of White Plains or the White Plains Urban Renewal Agency from its sole negligence.

I have read understood, and agree with all of the e above terms:

Dated: _____

Permittee: _____

Address: _____

Signature of Permittee's Authorized Officer: _____

Witness: _____